

**Budget and Finance Committee
Regular Meeting
November 12, 2002 - 10:00 a.m.
Tribal Office Boardroom**

1. Call to Order & Roll Call

Committee Chair Joan Delabreau called the meeting to order at 10:00 a.m. Committee members present: Sarah Skubitz, Anthony Waupochick Sr., Dan Maine, Kathy Kaquatosh and Ann Marie Johnson. Others present were Jeremy Weso, Tom Litzow and Devin Wynos.

2. Moment of Silence - A moment of silence was observed.

3. Approval of Minutes from October 8, 2002

Motion made by Anthony Waupochick to approve the minutes dated October 8, 2002 with changes. Motion was seconded by Sarah Skubitz. All those in favor signify by saying aye, 5-for, 0-opposed. Motion carried.

4. Review Loan Fund Budget

The reason the committee is reviewing the budget for the Loan Fund department is because Tribal Chairman Lisa Waukau asked Kathy Kaquatosh if the Loan Fund was a 501 C3 and Kathy stated that they are not. Chairman Waukau informed Kathy that if a program is a Tribal Department and not a 501 C3 then their budget must go to the Budget & Finance Committee for approval.

Committee went into lengthy discussion with Tom Litzow about his budget.

Motion made by Anthony Waupochick to approve the Loan Fund budget as presented by Tom Litzow. Motion was seconded by Dan Maine. All those in favor signify by saying aye, 4-for, 0-opposed, 1-abstention (Sarah Skubitz). Motion carried.

5. Reserve Determination

Committee went into lengthy discussion regarding the Tribal Reserve Fund and Chairperson Delabreau would like the committee to come up with a realistic number and send the recommendation to the full Legislature.

Chairperson Delabreau stated that she hopes directors and employees don't think that the budget cuts are temporary. Chairperson Delabreau stated that every year there will have to be a limit on spending at least until the tribe has reached their goal in the reserve account.

Motion made by Kathy Kaquatosh to recommend to the Menominee Tribal Legislature a target dollar amount of 8 million dollars to be kept in reserves and to reach that goal in five (5) years. Motion was seconded by Anthony Waupochick. All those in favor signify by saying aye, 5-for, 0-opposed. Motion carried.

6. Grant Match Discussion

Committee briefly discussed the grant that the Menominee Tribal Police Department was awarded to purchase several new computers, laptops and radios. Apparently the match was already approved. The committee wanted to know if the match is coming out of the \$75,000 that the committee appropriated to the grant match fund. If the match does come out of the \$75,000 committee would like to know what will happen if another grant needs the money for the match and there isn't enough.

No action taken, committee may discuss it more at the next meeting.

Committee went into lengthy discussion regarding tribal businesses and why they are failing to generate revenue. Committee members seem to think that the biggest problem is when a tribal business opens the rules are the same as they are for tribal employees. Committee members agree that when you have an income generating department, you need to be open. According to the personnel policies & procedure manual all tribal employees are entitled to the approved holiday schedule. When the tribe has a business they have to make sure that their hours aren't from 8:00 to 4:30, every holiday off and weekends off also. Some other compensation needs to be made for that department to stay open on holidays and weekends. Committee thinks that the Personnel Policies & Procedures manual needs to be revised and maybe the issue will go to the Governmental Affairs committee.

Anthony Waupochick was excused at 11:50 a.m.

7. Fiscal Year 2003 Appropriations Update

Committee went into lengthy discussion about employee lay-offs. Chairperson Delabreau would like to know why revenue generating departments are taking a reduction in hours or lay-offs when non-revenue generating department are not. No action was taken.

8. FY 2004 Budget Process & Determination

Committee briefly discussed FY 2004 budget and all agreed that they need to start working on it the sooner the better.

9. Other Business

Chairperson Delabreau wanted to know if anyone contacted the Police Department or did any work on the Humane Society request. Chairperson Delabreau was concerned because she called the police department about a loose dog and the police department told her that there is no longer a dog catcher, apparently he is now a patrol officer riding in a squad. Chairperson Delabreau stated that the dog catcher came to the Legislature and requested \$1600 for fencing and another \$1000 for the purchase of food and supplies for the dogs. The Legislature was under the assumption that the fencing was to build an area to keep the dogs at the dog catcher's house. Chairperson Delabreau would like to know the status at the next meeting.

Chairperson Delabreau would like a special meeting to discuss the Net Use Revenue Plan and would like to review the Judgment Funds Plan and the meeting will be held on Tuesday November 26, 2002 at 10:00 a.m. in the Tribal Office Board Room.

10. Adjournment

Motion made by Sarah Skubitz to adjourn. Motion seconded by Kathy Kaquatosh. All those in favor signify by saying aye, 4-for, 0-opposed, 1-absent (Tony Waupochick). Motion carried.

Meeting adjourned at 12:20 p.m.

Respectfully Submitted by
Legislative Staff Services